Not Transferable Security Classification: Non-Security



#### TENDER ENQUIRY FOR SUPPLY OF DEPARTMENT LOGBOOKS

#### This tender document contains <u>32</u> Pages

Tender Enquiry No.	BNPM/OTE <mark>/57 /</mark> 2024-25 dated 09.05.2024
Tender issuing date	09.05.2024
Pre-bid meeting date & time	Not Applicable
Due date & time for bid submission	23.05.2024; 1100 hrs
Mode of bid submission	Online/Offline
Type of tender	OPEN TENDER ENQUIRY (OTE)
Tender Processing Fee	Rs.100/- + Taxes
Details of contact person	Deputy General Manager (SCM) 0821-240111/ <mark>1</mark> 79/180/177

Registered & Corporate Office: Administrative Building Gate 1, Paper Mill Compound Note Mudran Nagar, Mysuru – 570 003 Telephone No. 0821 – 2401 111

e-mail: <a href="mailto:scm.tender@bnpmindia.com">scm.tender@bnpmindia.com</a>

website: www.bnpmindia.com



S No	Item Description	Item Details	UOM	Quantity
1	Goods Receipt Register for Stores Section	Record Name: Goods Receipt Register. To be printed in Double Size (A3) - Letter Size when the book is open. The printed lines on the left page should align with the lines on the right page. Page Number Required, Serially numbered from 1 to 400. (This will be a 400 page book. Left page and right page should have individual page numbers.) Hard Binding required.Record format attached in attacments tab, record number to be printed in each page (as shown in the format). Proof reaading before printing is mandatory.	Nos	5
2	Raw Materials and Chemicals Inventory Register for Stores Section	Record Name: Raw Materials and Chemicals Inventory Register. To be printed in Double A4 size (A3 size when the book is open). The printed lines on the left page should align with the lines on the right page. Page Number Required, Serially numbered from 1 to 20. (This will be a 20 page book. Left page and right page should have individual page numbers.) Hard Binding required. Record format attached in attacments tab, record number to be printed in each page (as shown in the format). Proof reaading before printing is mandatory.	Nos	12
3	GAN and Other Documents Handover Register (REC-SD 35)	Record Name: GAN & Other Documents Handover Register. To be printed in Double A4 size (A3 size when the book is open). The printed lines on the left page should align with the lines on the right page. Page Number Required, Serially numbered from 1 to 200. (This will be a 400 page book. Left page and right page should have individual page numbers.) Hard Binding required. Record format attached in attacments tab, record number to be printed in each page (as shown in the format). Proof reaading before printing is mandatory.	Nos	2
4	FG Box Receipt Register	Register Name: FG Box Receipt Register. Receipt Register should be	nos	5

**1.** Tenders are invited from eligible and qualified tenderers for supply of following goods:

	<u>SECTION I –</u>	<b>NOTICE INVITING TENDE</b>	<u>R</u>	
		(100 pages) double sided - A3 size.		
		The thick and thin lines should be exactly as mentioned in the attached format. Page numbers to be serially placed in each page in top right corner. Record number to be mentioned in each page at bottom left corner as mentioned in the format. Hard Binding Required.		
5	Input Material Analysis Report for Lab	Lab Register	Nos	10
6	Input Material Comber/ Linter		Nos	20
7	Properties Logbook for Lab	1) Size: Legal 2) No. ofPages: 200 pages (100 sheets) 3)GSM: 80 4) CoverHardbound 5) Logo: Black &White 6) Numbering: Required7) Printing: Double Side 8)Binding: Portrait, CentreStitching	Nos	50
8	Stock In-Process Sample Analysis Logbook	1) Size: Legal 2) No. of Pages: 200 pages (100 sheets) 3) GSM: 80 4) Cover: Hardbound 5)Logo: Black & White 6)Numbering: Required 7) Printing: Double Side 8) Binding: Portrait, Centre Stitching	Nos	10
9	Lab - Main Paper Properties Log Book	Pages : 100 Pages Log Book,	Nos	10
10	Lab - Profile Logbook	Pages : 100 Pages	nos	15

#### <u>NOTE: 1</u>

Please refer pages 14 to 32 for samples of logbooks.

#### <u>NOTE 2:</u>

Vendor must submit a sample of each logbook before commencement of bulk printing

#### 2. <u>Procedure for bid submission:</u>

#### A) <u>ONLINE:</u>

- a) Interested bidders may obtain further information about this requirement from the above office selling the documents. They may also visit our website <u>www.tenderwizard.com/BNP</u> mentioned above for further details.
- b) Aspiring Bidders/Contractors who have not registered in e-tendering should register through the website E Tendering (<u>www.tenderwizard.com/BNP</u>) for participating in the Online Tenders. The registration charges will be Rs. 500/- plus applicable taxes (per year) which needs to be paid through electronic mode only.

- c) For details, registration and e-payment, please visit e-tendering website <u>www.tenderwizard.com/BNP</u> or contact KEONICS help desk @ 080-40482000.
- d) Class III Digital Signature Certificate (DSC) is mandatory to participate in e-Tenders. Participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the firm as approved by CCA.

#### B) <u>OFFLINE:</u>

- a) Quotation shall be submitted in sealed envelope.
- b) Sealed envelope shall be super scribed as 'Offer for Tender No. BNPM/OTE/57/2024-25 dated 09.05.2024 for SUPPLY OF DEPT. LOGBOOKS due date of opening 23.05.2024"
- c) Addressed to:

Deputy General Manager (Supply Chain & Purchase) Bank Note Paper Mill India Private Limited, Administrative Building, Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka, India

- **3.** The tenderer shall satisfy BNPMIPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BNPMIPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be.
- **4.** BNPM reserves the right to cancel the tender at any stage without assigning the reasons thereof.

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# **SECTION II – TERMS & CONDITIONS**

#### **1.** Documents to be submitted:

- **a)** Signed copy of this document (All the pages).
- **b)** Filled price schedule as per Section III of this document.
- **c)** Technical details /datasheet for the enquired product (if applicable).
- **d)** Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).
- e) Manufacturing unit details (if any).
- **2. Price:** Price should be inclusive of P&F, Freight, Transit Insurance and GST. Price shall remain fixed & no price variation shall be accepted till completion of contract.
- **3. Terms of Payment:** 100% payment shall be made within 30 days after <u>receipt and</u> <u>acceptance of complete supply</u> at BNPM Plant, Mysuru, as per purchase order and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.

#### 4. Delivery Terms & Delivery Address:

Delivery shall be made on F.O.R Basis, Bank Note Paper Mill India Pvt. Ltd., Mysore.

Engineering Stores, Bank Note Paper Mill India Pvt. Ltd., Note Mudran Nagar, Mysore - 570003. Stores contact details: 0821-2401476/486.

**5. Taxes:** All Taxes shall be as applicable in GST regime.

Payment of CGST, SGST, IGST & UTGST: The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice.

- i) An invoice issued by the vendor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information's in accordance with Chapter VI of CGST rules 2017.
- ii) A debit note issued if any, by the vendor should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The vendor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The vendor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the successful bidder, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the successful



bidder will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, falling which, the GST liability will not be paid /reimbursed/accepted.

- A. <u>The bidder should consider the following points while quoting GST Rate in their bids:</u>
  - 1. In case of unregistered bidders, the rate and amount of GST shall be shown as "Nil".
  - 2. In case of a compounding dealer, GST shall be quoted as "Nil" as compounded dealers cannot collect GST from the consumers. The price quoted therefore shall be construed as all inclusive.
  - 3. In case of work contracts or pure labour contracts, the bidder shall quote single GST rate for the work.
  - 4. In case of composite supplies, i.e., a supply consisting of one principal supply and other ancillary supplies, the supply will attract the GST Rate of the principal supply. For example, if Item A in the supply order is the major or principal supply and other items are ancillary supplies, the bidder shall quote the GST Rate applicable to the principal goods (i.e., Item A) being supplied.
  - 5. In case of mixed supply, i.e., a combination of two or more individual goods made together for a single price (each of these items can be supplied separately and is not dependent on any other), the total supply will attract the GST rate of the item which has the highest rate of tax. For example, if Item A in the mixed supply attracts highest rate of tax, the bidder shall quote the GST rate applicable to item A for total mixed supply.
  - 6. In case of supplies which are neither composite nor mixed supplies, the bidder shall quote the GST Rate applicable to each item of supply separately.
  - 7. If there is any difference of opinion regarding classification in HSN code, the bidder should sought clarification/raise query within the given time from the date of tender and it would be clarified before submitting the bid. Once clarified then that will be final & binding and no deviation shall be granted.

# B. <u>Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:</u>

- 1. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
- 2. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
- 3. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
- 4. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note

- 5. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
- 6. Supplier should provide indemnification as follows: "In the event of noncompliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company".
- **6. Warranty:** The product supplied shall be under warranty for 12 months from the date of receipt of material at BNPM Plant, Mysore. Warranty certificate to be enclosed wherever applicable.

If the applicable warranty period is less than 12 months then the same has to be mentioned at the appropriate place provided at page no. 7 of this enquiry document.

- **7. Liquidated Damages (LD):** Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price.
- **8. Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

**9. Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the

supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

**10. Rejection Replacement:** In case of supplies, materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulate period, BNPM reserves the right to dispose-off the

material at the risk and expense of the vendor as per provision under Section IV: General conditions of contract.

**11.Risk Purchase Clause:** If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,

Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

- **12. Termination for Convenience (Foreclosure) Clause:** BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.
- **13.Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.
- **14. Legal Jurisdiction:** The Courts of Mysore (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.
- **15. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable

evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

- **16.Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.
- **17.Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

# **SECTION III – PRICE SCHEDULE**

#### Tender No.: BNPM/OTE/57/2024-25 DATED 23.05.2024

Sch. No	Material Description	UOM	Qty	HSN/SA C	Unit Price (INR)	P&F, Insuranc e & Freight Charges (INR)	GST@ Amount (INR)	Unit price including P&F, Insurance, Freight & GST (INR)	Total price inclusive of P&F, Insurance, Freight & GST (F.O.R, BNPM, Mysuru) (INR)	Input GST Credit (INR) {GST amount * Total quantity}	Effective price inclusive of P&F, Insuranc e, Freight (F.O.R, BNPM, Mysuru) (INR)
A	В	С	D		Е	F	G	H=E+F+G	I=H*D	J=G*D	K=I-J
1.	Goods Receipt Register for Stores Section	NOS	5								
2.	Raw Materials and Chemicals Inventory Register for Stores Section	NOS	12								
3.	GAN and Other Documents Handover Register (REC-SD 35)	NOS	2								
4.	FG Box Receipt Register	NOS	5								
5.	Input Material Analysis Report for Lab	NOS	10								
6.	Input Material Comber/ Linter	NOS	20								
7.	Properties Logbook for Lab	NOS	50								
8.	Stock In-Process Sample Analysis Logbook	NOS	10								
						Page <b>10</b> of <b>32</b>					

				<u>SEC</u>	TION I	II – PRIC	E SCHEDU	JLE		
9.	Lab - Main Paper Properties Log Book	NOS	10							
10.	Lab - Profile Logbook	NOS	15							
	Grand Total									

#### Note:

1. Evaluation shall be done on the basis of LOWEST **overall effective price** quoted by the bidder

2. If bidders are submitting bid in sealed quotation format, then they can mention the prices in above mention table.

3. If bidders are submitting bid through online mode (e-Tender portal), then they should submit price bid through tender wizard portal price bid format only.

# **SECTION IV – DECLARATION**

#### We hereby confirm that

- 1. We accept all the terms & conditions mentioned in the enquiry.
- Price quoted is inclusive of P&F, Insurance, Freight and GST on F.O.R Basis, BNPM Plant, Mysore.
- 3. HSN Code: Item .....;
- 4. GST registration status: Unregistered / compounding / registered.
- 5. Delivery period: ..... (Days / Weeks)
- 6. Warranty Period: ...... Months (Time Period to be specified in case warranty period is less than 12 months / NA to mentioned in the in-case warranty is not applicable)
- Bid validity: 90 days from date of closing of tender including extensions/ corrigendum's (if any). Bid Security declaration has been submitted as per format.

#### 8. Bank Details (Enclosed - Cancelled Cheque/ Bank Mandate):

Bank Acc. No. .....; Bank Acc Name: .....; Branch name: .....; IFSC: .....;

9. MSME / NSIC status: ...... (If yes, then supporting document shall be submitted along with the offer to avail the benefits under the Procurement Policy for MSEs, Order 2012 along with its amendments.)

(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

10. Technical Data sheet/ Product Catalogue (Submitted/ Not submitted).

Signature of bidder:
Name of the Firm:
Seal of the firm:
GST No.:

#### Contact Details: -

Contact Person:
Contact Number:

# **SECTION IV – DECLARATION**

#### (To be submitted on Company letterhead)

#### **BID SECURITY DECLARATION**

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysore for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----

# 1) Goods receipt Register

**SAMPLES OF LOGBOOK** 

G			BANK NOTE PAPER MILL INDIA PRIVATE LIMITED, MYSURU STORES & DISPATCH DEPARTMENT	E PAPER MILL INDIA PRIVATE LIMITED, N STORES & DISPATCH DEPARTMENT	AYSURU		
BNB	MINIM		GOODS REC	GOODS RECEIPT REGISTER			
SI. No.	Received Date	Supplier Name	Material Description	Invoice No. and Date	Quantity	Storage Area	Rem
Ref. REC	SD 01, Rev. 00,	Ref. <b>REC-SD 01</b> , Rev. 00, dated . 01.07.2019					

# BANK NOTE PAPER MILL INDIA PRIVATE LIMITED, MYSURU

Sign

arks

		Date: 2 Date	Issue Balance Stock Issue Balance Stock Issue																							
	Date:1	Innes Pack																								
8 8	-																									
Mail         Mail <th< td=""><td></td><td></td><td>-</td><td>5</td><td>5</td><td>S</td><td>53</td><td>58</td><td>8</td><td>53</td><td>53</td><td>53</td><td>53</td><td>82</td><td>8</td><td>82</td><td>82</td><td>58</td><td>85</td><td>52</td><td>gz</td><td>5</td><td>s</td><td>5</td><td>S.</td><td>Kgs</td></th<>			-	5	5	S	53	58	8	53	53	53	53	82	8	82	82	58	85	52	gz	5	s	5	S.	Kgs
	STOCK DETAILS as OIL CLOSING LIQUIS OF DATE TOF MOUTH -																									10300044 K

#### 2) <u>Raw Materials and Chemicals Inventory Register for</u> <u>Stores Section (FIRST PAGE)</u>

Baink Note Paper Nilli India PVL. LLU. Raw Materials and Chemicals Inventory Stock Details as on Closing Hours of Date for Month -	L. e for Month -																
Material Description	SAP Item		IloM Onenine Stock	Date	-	Date	.2	Date: 3 Deraint		Dat	e: 4 Balance Stock	Date	:2	Date: 6 Dareint	e: 6	Date: 7 Dereint	e: 7
	No/Code		which Simisdo	Issue	Balance Stock	Issue	Balance Stock	Issue	Balance Stock	Issue		Issue	Balance Stock	Issue	Balance Stock	Issue	Balance Stock
Anti Foulant	1780190016	Kes															
Antiscalant for HVAC Cooling Tower	10300022	Ltrs															
Anti Scalant for Boiler Water	10107709	Kgs															
Oxygen Scavenger for Boiler Water	10107061	Kgs															
Corrosion inhibitor for Cooling tower	10300070	Ltrs															
Corrosion inhibitor for chilled water	10300041	Kgs															
Hydrated Lime (Ca(OH)2 minimum 86%)	10300026	Kgs															
2,2 Dibromo-3-Nitrilopropionamide (DBNPA)	1030001	Kgs															
Anionic Polyelectrolyte	10300054	Kgs															
Anionic Polyacrylamide (flocculant) for use in Paper DAF	10300066	Kgs															
Hydro Chloric Acid - HCL (30%)	17ETP90027	Ltrs															
MEE Antiscalant	10300071	Kes															
Polymer for Paper Stream	29CHEM2006	Kgs															
Coagulant for paper stream	29CHEM2003	Kgs															
REC-5D 05 Rev. 01 Dated 26.03.2022																	

#### 3) <u>Raw Materials and Chemicals Inventory Register for</u> <u>Stores Section (SECOND PAGE)</u>

#### Balance Stock Date: 14 h Receipt Issue Balance Stock Date: 13 h Receipt Issue Balance Stock Date: 12 Receipt Date: 11 Balance Stock Receipt Issue Stock Balance Date: 10 Receipt Balance Stock Date: 9 Т Receipt Balance Stock Date: 8 Receipt Opening Stock NoN Kgs Kgs Kgs Kgs Kes Kgs Kes Kgs Kgs Ltrs Kgs Ltrs Kgs Kgs 15CPP90008 10CPP90007 15CPP90009 SAP Item No/Code 15CPP90007 10CPP90006 10CPP90009 10500238 10CPP90010 10300005 10300003 10500239 10300023 29CPP2002 29CHEM2001 10500240 10500278 10300039 10300048 17ETP90026 17WTP90011 10300044 29CPP20010 10300008 10300004 11000012 Mol Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory Stock Details as on Closing Hours of Date odium Hypochlorite (available chlorine Ion-Ferric Aluminium Sulphate (Alum) Liquid Polyaluminium Chloride (as per ANSI/AWWA B 408-10) olymer/Flocculent for pulp stream odium Carboxy Methyl Cellulose minimum 12.5%) as per IS 11673 Material Description REC-SD 05 Rev. 01 Dated 26.03.2022 Wet Strength Resin (WSR) oagulant for pulp stream itanium Di-oxide (TiO2) ioilout Chemicals Coagulant PMC efoamer PMC Cotton Comber ulphamic Acid Cotton Linter olymer PMC fellow Dye PVA28/99 PVA 5/99 Coagulant Defoamer Nitric acid Blue Dye Red dye (SCMC) iocide alt

**SAMPLES OF LOGBOOK** 

#### 2) Raw Materials and Chemicals Inventory Register for Stores Section (THIRD PAGE)

Stock Details as on Closing Hours of Date for Month -	te for Month -																
	SAP Item		100	Date: 8		Date: 9	6	Date	10	Date	II	Date:	+	Date		Date:	14
Material Description	No/Code	Mon	UOM Opening stock	Receipt Ba	Balance Stock	Issue	Balance Stock	Issue	Balance Stock	Issue	Balance Stock	Issue Balanc	Balance Stock	Issue B	Balance Stock	Issue	Balance Stock
Anti Foulant	17B0I90016	Kgs															
Antiscalant for HVAC Cooling Tower	10300022	Ltrs															
Anti Scalant for Boiler Water	10107709	Kgs															
Oxygen Scavenger for Boiler Water	10107061	Kgs															
Corrosion inhibitor for Cooling tower	10300070	Ltrs															
Corrosion inhibitor for chilled water	10300041	Kgs															
Hydrated Lime (Ca(OH)2 minimum 86%)	10300026	Kgs															
2,2 Dibromo-3-Nitrilopropionamide (DBNPA)	1030001	Kgs															
Anionic Polyelectrolyte	10300054	Kgs															
Anionic Polyacrylamide (flocculant) for use in Paper DAF	10300066	Kgs															
Hydro Chloric Acid - HCL (30%)	17ETP90027	Ltrs															
MEE Antiscalant	10300071	S <sup>2</sup>															
Polymer for Paper Stream	29CHEM2006	Kgs															
Coagulant for paper stream	29CHEM2003	Kgs															
									_								
			_														
REC-5D 05 Rev. 01 Dated 26.03.2022																	

#### 2) <u>Raw Materials and Chemicals Inventory Register for</u> <u>Stores Section (FOURTH PAGE)</u>

Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory

Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory Stock Details as on Closing Hours of Date for Month.	for Month -																
	SAP Item			Date: 15	15	Date: 16	16	Date: 17	0	Date:	18	Date: 19		Date: 20	20	Dat	Date: 21
Material Description	No/Code	NoN	Opening Stock	Receipt Issue	Balance Stock	Receipt Issue	Balance Stock	Receipt	Balance Stock	Receipt	Balance Stock	Receipt Ba	Balance Stock	Receipt Issue	Balance Stock	Receipt Issue	Balance Stock
Cotton Comber	15CPP90007	Kgs															
Cotton Linter	15CPP90008	Kgs															
PVA28/99	10CPP90006	Kgs															
PVA 5/99	10CPP90007	Kgs															
Titanium Di-oxide (TiO2)	10CPP90009	Kgs															
Sodium Carboxy Methyl Cellulose (SCMC)	10500238	Kgs															
Wet Strength Resin (WSR)	10CPP90010	Kgs															
Red dye	10300004	Kgs															
Blue Dye	1030005	Kgs															
Yellow Dye	1030003	Kgs															
Biocide	15CPP90009	Kgs															
Boilout Chemicals	11000012	Kgs															
Polymer PMC	10500239	Kgs															
Polymer/Flocculent for pulp stream	10300023	Kgs															
Coagulant	29CPP2002	Kgs															
Coagulant for pulp stream	29CHEM2001	Kgs															
Coagulant PMC	10500240	Kgs															
Sulphamic Acid	1030008	Kgs															
Defoamer PMC	10500278	Kgs															
Defoamer	10300039	Kgs															
Sodium Hypochlorite (available chlorine minimum 12.5%) as per IS 11673	10300048	Ltrs															
Salt	17ETP90026	Kgs															
Nitric acid	17WTP90011	Ltrs															
Liquid Polyaluminium Chloride (as per ANSI/AWWA B 408-10)	10300044	Kgs															
Non-Ferric Aluminium Sulphate (Alum)	29CPP20010	Kgs															
REC-SD 05 Rev. 01 Dated 26.03.2022																	

2) Raw Materials and Chemicals Inventory Register for Stores Section (FIFTH PAGE)

#### Balance Stock Date: 21 Receipt Balance Stock Date: 20 Receipt Balance Stock Date: 19 Receipt Issue : 18 Balance Stock Date: Receipt Balance Stock Date: 17 Receipt Issue Balance Stock Date: 16 Receipt Balance Stock Date: 15 Receipt Balar **Opening Stock** NoM Ltrs Ltrs Ltrs Kgs Kgs Kgs Kgs Kgs Kes Kgs Kgs Kes 5 29CHEM2006 29CHEM2003 17ETP90027 1780190016 10300022 10300026 10300071 SAP Item No/Code 10107709 10107061 10300070 10300041 1030001 10300054 10300066 for ydrated Lime (Ca(OH)2 minimum 86%) Anionic Polyacrylamide (flocculant) for use in Paper DAF orrosion inhibitor for Cooling tower orrosion inhibitor for chilled water ntiscalant for HVAC Cooling Tower )xygen Scavenger for Boiler Water ,2 Dibromo-3-Nitrilopropionamide ydro Chloric Acid - HCL (30%) Material Description nti Scalant for Boiler Water oagulant for paper stream olymer for Paper Stream iionic Polyelectrolyte AEE Antiscalant Anti Foulant DBNPA)

**SAMPLES OF LOGBOOK** 

#### 2) Raw Materials and Chemicals Inventory Register for Stores Section (SIXTH PAGE)

Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory Stock Details as on Closing Hours of Date

#### Balance Stock Date: 28 Balar Receipt Balance Stock Date: 27 Receipt Re<sup>+</sup> Balance Stock Date: 26 Bala Receipt Date: 25 Receipt Balance Stock **Balance Stock** Date: 24 Receipt Balance Stock Date: 23 Receipt B.-Balance Stock Date: 22 Receipt Issue **Opening Stock** NoN Kgs Kes Kgs Ltrs Kgs Ltrs Kgs Kgs 15CPP90007 15CPP90008 29CPP2002 10500238 10CPP90010 1030003 15CPP90009 11000012 10500239 10300023 29CHEM2001 10500240 10300039 17WTP90011 29CPP20010 SAP Item No/Code 10CPP90006 10CPP90007 10CPP90009 10300005 1030008 10300048 17ETP90026 10300044 10300004 10500278 ž for odium Hypochlorite (available chlorine ninimum 12.5%) as per IS 11673 on-Ferric Aluminium Sulphate (Alum) Liquid Polyaluminum Chloride (as per ANSI/AWWA B 408-10) lymer/Flocculent for pulp stream odium Carboxy Methyl Cellulose Material Description Wet Strength Resin (WSR) agulant for pulp stream tanium Di-oxide (TiO2) REC-SD 05 Rev. 01 Dated 26 lout Chemicals oagulant PMC Cotton Comber Iphamic Acid efoamer PMC lymer PMC otton Linter fellow Dye oagulant litric acid VA28/99 90/2 AV ue Dye efoamer Red dye (SCMC) ocide

**SAMPLES OF LOGBOOK** 

#### 2) Raw Materials and Chemicals Inventory Register for **Stores Section (SEVENTH PAGE)**

Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory Stock Details as on Closing Hours of Date

#### Balance Stock Date: . Receipt B. Balance Stock Receipt Balance Stock Bate: Issue : 25 Balance Stock Date: 2 Receipt B. Issue **Balance Stock** Receipt Balance Stock Receipt Issue Balance Stock Date: 1 Receipt B Issue B **Opening Stock** NoN Ltrs Ltrs Kgs Kgs Ltrs Kgs Kgs Kgs Kgs Kgs Kgs Kes Kes Kgs 29CHEM2005 29CHEM2003 10300066 17ETP90027 SAP Item No/Code 1780190016 10107709 10300070 10300001 10300054 10300071 10300022 10107061 10300041 10300026 ydrated Lime (Ca(OH)2 minimum 86%) Anionic Polyacrylamide (flocculant) for use in Paper DAF orrosion inhibitor for Cooling tower itiscalant for HVAC Cooling Tower sion inhibitor for chilled water xygen Scavenger for Boiler Water **Dibromo-3-Nitrilopropionamide** ydro Chloric Acid - HCL (30%) Material Description Anti Scalant for Boiler Water coagulant for paper stream REC-5D 05 Rev. 01 Dated 26.03.202. olymer for Paper Stream nionic Polyelectrolyte MEE Antiscalant Anti Foulant (PANBO)

#### 2) Raw Materials and Chemicals Inventory Register for Stores Section (EIGHTH PAGE)

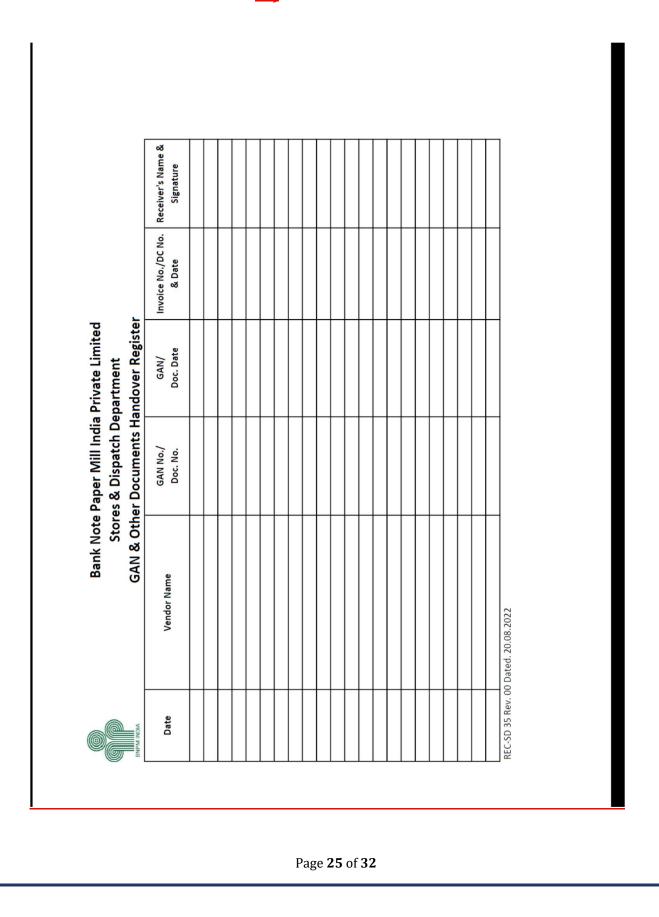
Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory Stock Details as on Closing Hours of Date for Month

2) Raw Materials and Chemicals Inventory Register for **Stores Section (NINTH PAGE)** 

Material Description         SAP face         V           Cotton Comber         15:SP93000         Ki           Cotton Linter         15:SP93000         Ki           PVA.28/99         10:SP93000         Ki           Stotum Carboxy Methyl Cellulose         10:S0003         Ki           Stotum Carboxy Methyl Cellulose         10:S0003         Ki           Bue Dye         10:S00003         Ki         Ki           Buc Dye         10:S00003         Ki         Ki           Bucide         10:S00003         Ki         Ki           Bucide         10:S00003         Ki         Ki           Bucide         10:S00003         Ki         Ki	Vom Kes Kes Kes	Opening stock	Receipt Bal		100 - DO	2	TC SIDO		
mber         IscrPa0007           Iter         IscrPa0008           IscrPa0008         IscrPa0008           IscrPa0016         IscrPa0006           IscrPa0016         IscrPa0006           IscrPa0016         IscrPa0006           IscrPa0016         IscrPa0006           IscrPa0016         IscrPa0016           IscrPa0017         IscrPa0017	Kes Kes Kes			Balance Stock	Receipt	Balance Stock	Receipt	Balance Stock	Remarks
motert         JackFronov           Iter         15cFP50006           15cFP50006         10cFP50006           Provide (TrO2)         10350005           Provide (TrO2)         1050005           Provide (TrO2)         1050005           Provide (TrO2)         1050005	a a a a a								
Iter         15079000           10079000         10079000           100701         10079000           100701         10079000           100001         1005003           100001         1050030           1010001         1030004           1030004         1030004           1030004         1030004           1030004         1030004           1030005         1030003           1030005         1030003           1030005         1030003           1030005         1030003           1030005         1030003           1030005         1030003           1030005         1030003           1030005         1030003           1030005         1030003	Kgs Kgs				Π				
Increase         Increase           Provide (TIO2)         200793006           Provide (TIO2)         200793003           Provy Methyl Cellulose         2050033           Provy Methyl Cellulose         2050033           Provide (TIO2)         20079000           Provide (TIO2)         20079000           Provide (TIO2)         200000	Kgs Kgs								
No.vide (T/02)         100           50-vide (T/02)         100           srbory Methyl Cellulose         1050038           gth Resin (WSR)         1050038           gth Resin (WSR)         1030000           ethyle         1030000	Kgs								
Orie (TIO2)         TOOP90009           arbory Methyl Cellulose         1050028           gth Resin (WSR)         1050028           gth Resin (WSR)         10300001           ethyle         10300002           ethyle         10300003           ethyle         10300003           ethyle         10300003           ethyle         10300003           ethyle         10300003           ethyle         10300003           ethyle         1030003           ethyle         1030003									
rfboxy Methyl Cellulose 1060028 gth Resin (WSR) 2007990010 1030004 1030004 1030005 e 1030005 e 1030005 http://www.action.com/action/act	VB2								
th Resin (WSR) 10049000 1030004 1030005 e 1030005 e 1030005 1030003 10504003 1050402	Kgs								
e 1030004 1030005 e 1030003 1557P3009 emicals 1100012	Kgs								
e 1030005 e 1030003 15CP9009 emicals 1100012	Kgs								
ye 1030003 15CP90005 Chemicals 11000012	Kgs								
15CPP90009	Kgs								
11000012	Kgs								
	Kgs								
Polymer PMC 10500239 Ki	Kgs								
Polymer/Flocculent for pulp stream 10300023 K	Kgs								
Coagulant 29CPP2002 K	Kgs								
Coagulant for pulp stream 29CHEM2001 K	Kgs								
Coagulant PMC 10500240 K	Kgs								
Sulphamic Acid 10300008 Ke	Kes								
Defoamer PMC 10500278 Ki	Kgs								
10300039	Kgs								
Sodium Hypochlorite (available chlorine 10300048 Lt minimum 12.5%) as per IS 11673	Ltrs								
Salt 17ETP90026 Ki	Kgs								
17WTP90011	Ltrs								
Liquid Polyaluminium Chloride (as per 10300044 Ki ANSI/AWWA B 408-10)	Kgs								
Non-Ferric Aluminium Sulphate (Alum) 29CPP20010 Ki	Kgs								

2) Raw Materials and Chemicals Inventory Register for Stores Section (TENTH PAGE)

Bank Note Paper Mill India Pvt. Ltd. Raw Materials and Chemicals Inventory Stock Details as on Closing House of Date for Month.	l. e for Month -									
				Date: 29	29	Date: 30	c 30	Date: 31	31	
Material Description	No/Code	NoN	Opening Stock	Receipt Issue	Balance Stock	Receipt Issue	Balance Stock	Receipt Issue	Balance Stock	Remarks
Anti Foulant	1780190016	Kes								
Antiscalant for HVAC Cooling Tower	10300022	Ltrs								
Anti Scalant for Boiler Water	10107709	Kgs								
Oxygen Scavenger for Boiler Water	10107061	Kgs					_			
Corrosion inhibitor for Cooling tower	10300070	Ltrs					_			
Corrosion inhibitor for chilled water	10300041	Kgs								
Hydrated Lime (Ca(OH)2 minimum 86%)	10300026	Kgs								
2,2 Dibromo-3-Nitrilopropionamide (DBNPA)	1030001	Kgs								
Anionic Polyelectrolyte	10300054	Kgs								
Anionic Polyacrylamide (flocculant) for use in Paper DAF	10300066	Kgs								
Hydro Chloric Acid - HCL (30%)	17ETP90027	Ltrs					_			
MEE Antiscalant	10300071	Kes								
Polymer for Paper Stream	29CHEM2006	Kgs								
Coagulant for paper stream	29CHEM2003	Kgs								
REC-5D 05 Rev. 01 Dated 26.03.2022										



3) <u>GAN and Other Documents Handover Register (REC-SD</u> 35)

# **SAMPLES OF LOGBOOK**

#### 4) FG Box Receipt Register

	Ramarke	NCHIGUN .																						
		TO																						
		FROM																						
	DISPATCH	VBRL																						
BANK NOTE PAPER MILL INDIA PRIVATE LIMITED, MYSURU STORES AND DISPATCH FG BOX RECEIPT REGISTER		Customer																						
LIMITE H TER	No. of	allets				ТТ	t				Т				П			Т						
APER MILL INDIA PRIVATE LIMI STORES AND DISPATCH FG BOX RECEIPT REGISTER	p	by	+				╞			+	$\square$	+	+	T				╈			$\left  \right $			
INDIA P S AND D CEIPT	Re		+	++	$\left  \right $	++	╞		+	+	+	+	+	t	$\left  \right $	_		+		+	+	+	$\square$	-
R MILL STORES 30X RE																								
IOTE PAPE																								
BANK N	mhare	615011																						
	Dallat Mumbare																							
										T														
	Date & Shift	of Receipt					T						+											4.07.2010
		Number								T			T											ev 01 dtd 2
VICINI MANS	Incation	_		<u> </u>				<u>.                                     </u>	1	_1	1		_1		1				<u>1  </u>					Def RFC_SD_12_Dev 01 dtd 24.07.2010

#### 5) Input Material Analysis Report for Lab

		ame	ame		<u>L</u> L EPORT	P No.	User Department			Signature		
Part of the second seco	ame ceeipt D	ame ceeipt D	me ame ame and a second a se	ame ame ceipt D	PAPER MILL INDIA PRIVA QUALITY CONTROI UT MATERIAL ANALYSIS R	LTR/ SAF Batch No	User Der Analysis			Name		
				έ	BANK NOTE	erial Name lice No	pplier Name terial Descint Date	the state of the s	iarks:	Tested By	. 1	7

# 6) Input Material Comber/ Linter

										1
	Name & Signature									
	Remarks									
<u>MYSURU</u>	LTR/ SAP Ref.									
MITED, I	No. of Bale Received									
PRIVATE LI ONTROL	Supplier Name									
BANK NOTE PAPER MILL INDIA PRIVATE LIMITED, MYSURU Quality Control Input Material Comber/ Linter Logbook	Invoice No.									
E PAPER	Lot No. / Batch No.									
	Material Receipt Date									
Ω	Time									
	Sampling Date									
~	Material (Comber / Linter)									
VICINI MANS	SI. No.									

Ref. REC-QC 01, Rev. 00 dtd. 01.07.2019

#### 7) Properties Logbook for Lab



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED, MYSURU QUALITY CONTROL

#### **PROPERTIES LOGBOOK**

Date:	Roll No.:	Shift:	Denom.:	
Property	Measurement	Avg.	Conversion	Remarks
Dry Tensile Strength :MD				
(kgf/15 mm) :CD				
Wet Tensile Strength :MD				
(kgf/15 mm) :CD				
Tear Resistance :MD				
(mN) :CD				
Double Fold :MD				
:CD				
Burst Strength (kgf/cm <sup>2</sup> )				
Porosity :Plain				
(ml/min) :Crumpled				
Moisture Content (%)				
Ash Content (%)				
Wax Pick				
Security Fibres/ 25 cm <sup>2</sup>				
Paper Based Taggant (PBT)				
L*, a*, b*, Opacity				
рН				
Watermarks				
Formation				
Security Thread (Visual)				
Remarks:				
			-	
Roll Card:			Inclusion:	
			Time:	
			Roll Wt.:	
			M/c Speed:	
Name & Sign:				
Name & Sign:				

Ref. REC-QC 17, Rev. 01 dtd. 22.02.2021

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#### 8) Stock In-Process Sample Analysis Logbook

Date	•	Shift	-					
SI.		Time	-					
No.	Area	Description	Unit			Details	,	
		Consistency	%					
1	Cotton Cyclic Chest	Freeness	°SR					
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Make up Volume Temperature	°C					
		pH	~					
		Consistency	%					
		BTG Consistency	%					
2	Cotton Refiner - Outlet 2/3	Freeness	°SR					
		BTG Freeness	°SR					
		Make up Volume Temperature	°C					
		Consistency	%					
		BTG Consistency	%					
3	Trim Refiner	Freeness	°SR					
		BTG Freeness	°SR					
		Make up Volume Temperature	°C					
		Consistency	%					
		Freeness	•SR					
		Fibre Length	mm					
		Zeta Potential	mV					
4	Head Box	Streaming Potential	mV					
		Charge Demand	µeq/L					
		pН	-					
		Temperature	°C					
		Make up Volume Temperature	°C					
		Suspended Solids	ppm					
5	White Water Tank-2	рН	-					
		Acidity	2					
6	Deltapurge Outlet	Suspended Solids	ppm					
		pH	-					
7	Fresh Water	Streaming Potential	mV					
		Charge Demand	µeq/L					
		Suspended Solids						
8	Effluent	pH						
		Name			1			<u> </u>
Rem	arks:	Signature						
A:								

Ref. REC-QC 19, Rev. 01 dtd. 22.02.2021

			Name &												I
						$\vdash$	$\vdash$	$\vdash$	$\vdash$		-	$\vdash$		$\vdash$	
			Deviations,												ł
			PBT												
			Security	/25 cm <sup>2</sup>											
			Wax Pick S	value)											
			Paper												
			Opacity	6.1											
			a* b* values 0												
			a at												
			Ash Content L* values												
				(%)											
RU			20	96											
MYSU			Avg. Bursting	(kgf/cm <sup>2</sup> )											
IITED,			Avg. Tear Resistance	(NM)											İ
TE LIN		IES													ł
PRIVA	NTROL	ROPERT	Double Folds	AVE, MD AVE, CD											ł
NDIA	QUALITY CONTROL	CWBN PAPER PROPERTIES	Strength 15 mm)	AVE. CD											İ
MILL I	QUA	WBN P	Wet Tensile Strength (WTS) (kgf/15 mm)		_	$\vdash$	$\vdash$								ł
APER		)	ength W	NE. CD A	_		$\vdash$								ł
OTE P			Tensile Strength (TS) (kgf/15 mm)	Wg. MD											ł
BANK NOTE PAPER MILL INDIA PRIVATE LIMITED, MYSURU				Crumpled Avg. MD Avg. CD Avg. MD											ł
8			Roughness (ml/min) Porosity (ml/min)	Plain C	_										ł
			l/min)	Avg. Bottom	_		$\vdash$								ł
			ughness (m	Avg. Top Bc			$\vdash$								I
			Avg. Ro Caliper		-					-					ł
							$\vdash$								l
			Avg. GSM	3											
			d Roll Wt.	-											
			Machine m. speed	udu											
			Time Ma	1											
			Time												
10	5		Date												ļ
	ALCIN MUCHA		Roll No.												

#### 9) Lab - Main Paper Properties Log Book

**SAMPLES OF LOGBOOK** 

# 10) <u>Lab - Profile Logbook</u>

							_									
	Name &	Signature														
I	Conversion															
QUALITY CONTROL PROFILE LOGBOOK	Avg.	Value														
		12														
		7														
		10														
⊐  ¥		<b>0</b>														
8 8		7 8														
OGE		9														
L C		4 5														
티르		°														
QUALITY CONTROL PROFILE LOGBOOK		2														
		-				c				-				-		
	Property		GSM	Caliper	Roughness-Top	Roughness-Bottom	GSM	Caliper	Roughness-Top	Roughness-Bottom	GSM	Caliper	Roughness-Top	Roughness-Bottom		
	Roll No.															
	Denom.															
	Time	(MM:HH)														
<b>a</b> 4	Shift															
IONI Wa	Date															

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Ref. REC-QC 16, Rev. 00 dtd. 01.07.2019